

30 Minutes



SAFETY & HEALTH PROGRAMS



AGENDA

Elements of good Safety Programs

- Management commitment
- Employee involvement
- Worksite analysis
- Hazard prevention and Control
- Safety and Health Training

<https://youtu.be/3eFwNk7I0hg?list=PL6C67D005EB42CC30>

https://youtu.be/u2TkmxcC_J0

INTRODUCTORY VIDEO



MAJOR ELEMENTS

- An effective occupational safety and health program includes the following four elements:
 - Management commitment and employee involvement
 - Worksite analysis
 - Hazard prevention and control
 - Safety and health training



COMMITMENT

- These are complementary elements
- Management commitment provides motivation and resources
- Employee involvement allows workers to develop and express commitment to safety and health



OBJECTIVES

- Clearly state a worksite safety and health policy
- Establish and communicate a clear goal and objective for the safety and health program
- Involve top management in implementing the program

INVOLVEMENT

- Encourage employees to get involved in the program and in decisions that affect their safety and health
- Communicate responsibility for all program aspects



ACCOUNTABILITY

- Parties responsible for the safety and health program must have authority and resources
- Managers, supervisors, and employees must be held accountable for meeting their responsibilities
- Program operations must be reviewed at least annually, to evaluate, identify deficiencies, and revise, as needed

WORKSITE ANALYSIS

- Examine the worksite and identify:
 - existing hazards
 - conditions and operations where changes might occur to create hazards
- Management must actively analyze the work and the worksite to anticipate and prevent harmful occurrences

HAZARD ANALYSIS

- Conduct a comprehensive baseline survey for safety and health
- Job Hazard Analysis
- Who may help you:
 - OSHA Consultation Program
 - Insurance companies
 - Consultants

INSPECTIONS

- Conduct regular (usually weekly) site inspections
- Establish daily work area inspection procedures
- Develop and use a checklist
- Provide a reliable system for employees, without fear of reprisal, to notify management about apparent hazardous conditions and to receive timely and appropriate responses

NEARS MISSES

- Investigate accidents and “near miss” incidents, so that their causes and means for prevention are identified
- Analyze injury and illness trends, so that common cause patterns can be identified and prevented



PREVENTION & CONTROL

- Start by determining that a hazard or potential hazard exists
- Where feasible, prevent hazards by effective design of job or job site
- If the hazard cannot be eliminated, use hazard controls
- Eliminate or control hazards in a timely manner

HAZARD CONTROLS

- Engineering controls
- Administrative controls
- Personal protective equipment
- Safe work practices communicated
 - via training, positive reinforcement,
 - correction of unsafe performance,
 - and enforcement

HAZARD PREVENTION

- Maintain the facility and equipment
- Emergency planning
 - Training and drills, as needed
- Medical program
 - First aid on site
 - Physician and emergency care nearby

EMPLOYEE TRAINING

- Address the safety and health responsibilities of all personnel
- Incorporate it into other training and job performance/practice



SAFETY ORIENTATION

- Employees must understand the hazards they may be exposed to and how to prevent harm to themselves and others from hazard exposure
- Orientation training must be given to site and contract workers



SUPERVISORS

- Analyze work to identify potential hazards in area of responsibility
- Maintain physical protections in work areas
- Reinforce employee training through performance feedback and, if needed, enforcement of safe work practices



PREVENTION

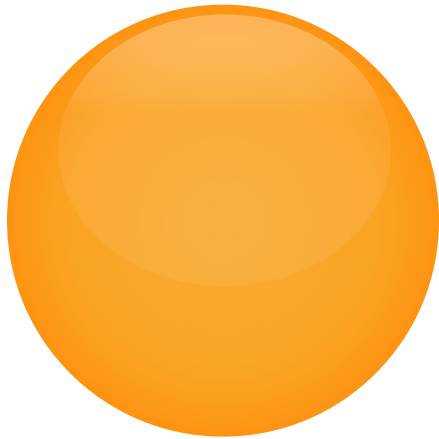
- Hazard recognition
- Training required in standards
- Emergency response
- Accident investigation
- Emergency drills

<https://youtu.be/PZmNZi8bon8>

RISK ANALYSIS



SUMMARY



Reduce work related injuries and illnesses
Improve morale and productivity
Reduce workers' compensation costs

Include these four elements:

- 1) Management commitment and Employee involvement
- 2) Worksite analysis
- 3) Hazard prevention and Control
- 4) Safety and Health Training

CJ Petitt, SPHR, MBA

OSHA Authorized Instructor



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